

Research/Presentation Funds for AAE Graduate Students

Two types of financial awards are available to AAE graduate students—one for dissertator research and the other for students who have been accepted to present at a conference. The funding is from generous donors to the AAE department and is awarded according to University award/scholarship guidelines. Applications are accepted on a rolling basis but must be made before expenses are incurred. The graduate faculty committee will review the application information and make awards.

(1) Funding for Dissertators

Eligibility and Information:

- Students must apply for funds before expenses have occurred.
- Student must be a dissertator or be a dissertator by the time the expenses occur.
- Students must simultaneously apply for *Research Award* from the Graduate School: <https://grad.wisc.edu/studentfunding/grantscomp/research/>.
- Funding can be used for activities at any stage of research that would ultimately contribute to the success of dissertation work.
- A dissertator may make more than one request per year. The Graduate Committee will determine funding awards based on best use of funds available that year and the number of applicants.

Application process:

1. Attach the following materials as **ONE PDF** and send to Mary Treleven at mtreleven@wisc.edu.
 - Description of research project.
 - Copy of email from the Graduate School that shows you were turned down for funds or you used up your available funds.
 - Official conference/meeting agenda
 - Acceptance letter from conference if conference participation is part of research activity.
2. Ask advisor to send a support email to Mary Treleven at mtreleven@wisc.edu.
3. The Graduate Committee, made up of 6 Faculty members, will review the information. The committee meets once a month. The student will get a response by email as soon as the committee has made its decision. If the funding has been approved, the student may receive the funding in their student account or as a check depending on residency.
4. Award recipients are expected to write thank you notes to donors if there is a specific award donor. The Academic Program Coordinator or the Development Coordinator will contact students with names and addresses.

Please do not make an appointment with Jo White about this type of awarded/scholarship funding. Sometimes a student's PI or advisor chooses to fund their student to attend a conference or do research as a part of their RA position from their own grant funds. The process for this funding is different. In this situation, the advisor may ask their advisee to make an appointment to work with Jo White due to many restrictions on how grant money is spent. All questions regarding research awards that are reviewed and awarded by the graduate committee go to Mary Treleven.

(2) Funding for Conference Participation

Eligibility:

- Students must apply for funds before expenses have occurred.
- Students are eligible to apply for conference presentation funding if their paper or research has been selected for presentation at a conference.
- PhD and MS students must simultaneously apply for Research Travel Award from the Graduate School: <https://grad.wisc.edu/studentfunding/grantscomp/research/>
- Students may make more than one request during the year. When there are limited funds available, the Graduate Committee will determine funding awards based on best use of funds in consideration of all applicants and future funding opportunity of applicants.
- MS students are eligible to receive one conference presentation grant during their program but may apply multiple times if previous applications were unsuccessful.
- PhD students may apply multiple times if their work is accepted for presentation at multiple conferences. The Graduate Committee will determine funding awards when there are multiple requests and limited funds. Previous awards will be taken into consideration.

Application Process:

1. Attach the following materials as ONE PDF and email to Mary Treleven.
 - Presentation acceptance letter/email from Conference Organizer
 - Conference Program
 - Copy of email from the Graduate School that shows you were turned down for funds or you used up your available funds.
 - Paper abstract
2. Ask advisor to send a support email to Mary Treleven at mtreleven@wisc.edu.
3. The Graduate Committee, made up of 6 Faculty members, will review the information. The Committee meets once a month. The student will get a response by email as soon as the committee has made its decision.
4. Award recipients are expected to write thank you notes to donors if there is a specific donor of the award. The Academic Program Coordinator or Development Coordinator will contact students with specific information.

Please do not make an appointment with Jo White about this type of awarded/scholarship funding. Sometimes a student's PI or advisor chooses to fund their student to go to a conference or do research as a part of their RA position from their own grant funds. The process for this funding is different. In this situation, the advisor may ask their advisee to make an appointment to work with Jo White due to many restrictions on how grant money is spent. All questions regarding awards and scholarships that have been awarded by the Graduate Committee go to Mary Treleven, Graduate Academic Program Manager.